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SDCBB301

III Semester B.B.A. (Regular) Degree Examination, December/January - 2025/26

(SEP Scheme Freshers 2024-26 Batch)

BUSINESS ADMINISTRATION

Human Resource Management

NEW HORIZON COLLEGE LIBRARY KASTURINAGAR BANGALORE-43

Time : 3 Hours **Maximum Marks : 80**

Instructions :

Answers should be written in English only.

SECTION - A

Answer any Five of the following. Each question carries 2 marks. (5×2=10)

1. a. What is Human Resource Development?

   b. What is Induction Program?

   c. What is Right Sizing Work Force?

   d. Define Job Description.

   e. What do you mean by Performance Appraisal?

   f. What is meant by Off the Job Training?

   g. Mention the types of Incentives.

SECTION - B

Answer any Three of the following. Each question carries 6 marks. (3×6=18)

2. What is HRM? Explain briefly the importance of HRM.

3. What are the factors influencing Human Resource Planning?

4. What is Internal Mobility? Explain its types.

5. What are the objectives of Induction Program?

6. What is transfer? Explain the advantages of transfer.

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SECTION - C

Answer any Three of the following. Each question carries 14 marks. (3×14=42)

7. Explain the process of HRM.

8. Explain in detail the Recruitment Process and also the sources of recruitment.

9. Explain the various methods of training the employees.

10. What is 360° performance appraisal? Explain its Importance and Limitations.

11. What are the functions of HRD managers?

SECTION - D

Answer any One of the following question. This question carries 10 marks. (1×10=10)

12. a. Explain the role of a HR manager in conducting an Interview and Selection process.

(OR)

b. If you are a HR manager, what two changes would you prioritize to improve work life balance?