SDCBB304

III Semester B.B.A. Degree Examination, December/January - 2025/26
(SEP Scheme 2024 Freshers)
BUSINESS ADMINISTRATION
Corporate Administration
Paper - 3.6

NEW HORIZON COLLEGE
LIBRARY
KASTURINAGAR
BANGALORE-43

Time : 3 Hours **Maximum Marks : 80**

***Instructions*:**

Answers should be written in English only.

SECTION - A

Answer any Five sub-questions. Each sub-question carries 2 marks. (5×2=10)

1. a) Give the meaning of a Public Company , Private Company.

b) What is statement in lieu of prospectus?

c) Who is a secretary?

d) What is Statutory meeting?

e) What is Insolvency?

f) What is Doctrine of ultra vires?

g) Who is Managing director?

SECTION - B

Answer any Three of the following questions. Each question carries 6 marks. (3×6=18)

2. Write a short note on Companies Act 2013.

3. Explain the stages of formation of a company

4. Briefly explain the powers of a director.

5. Discuss secretarial duties relating to Minutes.

6. Explain the consequences of winding up of a Company.

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SECTION - C

Answer any Three of the following questions. Each question carries 14 marks. (3×14=42)

7. Define a company. Discuss the classification of companies.

8. What are articles of association? Explain its contents.

9. Discuss the qualifications and functions of a company secretary.

10. What is a meeting? Explain different types of meetings.

11. Discuss the powers and duties of an Official Liquidator.

SECTION - D

Answer any One out of the following, it carries 10 marks. (1×10=10)

12. a) Explain the duties of a company secretary before and after the incorporation of a company.

(OR)

b) What is prospectus? State its contents.
